

ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2015-16

Department: ENGLISH

S. No	Criteria	Remarks
1	<b>Role of TIC:</b>	
	Smooth conduct of admission process	✓
	Timely sharing and communicating of workload	✓
	Timely appointment of ad-hoc/guest faculties to fill up the vacancies	Four faculty members were appointed for permanent basis
	Assignment of co academic responsibilities to faculty members	✓
	Timely distribution of respective time tables	✓
2	<b>Teaching pedagogy</b>	
	Is teaching done according to the academic calendar by the faculty members	Yes
	Teachers follow their time tables judiciously	Yes.
3	<b>Evaluation process</b>	
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	Yes
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	Yes.
	Is attendance timely uploaded by faculty members each month	Yes.
4	<b>Research orientation</b>	
	Besides teaching, are faculty members involved in research work	Yes.
5	<b>Continuous quality enhancement</b>	
	Encouragement of students for co-curricular activities and project based tasks	Encouraged to actively participate in literary, social activities of the college
	Extra efforts done by teachers for development of students besides classroom teaching	Personality Development Programme was launched for a few time for a benefit of the students

Harish Dhanwan  
(HARISH DHANWAN)

R.K. Dhanwan